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24 September 1953

25 YEAR RE-REVIEW

MEMORANDUM FOR: Deputy Director of Training (General)

FROM : Acting Chief, Plans & Policy Staff

SUBJECT : Weekly Activities Report-- Period -- 18 - 24 September 1953

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1. Project 52-19, Revision of CIA Regulation [redacted] Awaiting action by DD/P. Follow ups with [redacted] have been accomplished and 25X1 DD/P position should be forthcoming soon.
2. Project 52-37, Collection Manual. Long side-tracked by the Glossary, this project has now been actively resumed. Writing has passed the middle of the fifth of six projected chapters. The week's consultations have included Chief, Intelligence Acquisition and Distribution Division of State's Intelligence organization and Chief, Intelligence and Source Evaluation Staff, OO/CD.
3. Project 52-41, Training Liaison Officers. Minutes of DD/I and DD/A TLO meetings last week will be forwarded to front office under separate cover, but presently held in order to complete first report under project 53-41.
4. Project 53-3, Training Bulletins. Remarks of Allen Dulles and Charles Cabell in process of review by [redacted] 25X1
5. Project 53-5, CIA Regulation on Clerical Training. Awaiting action by DD/P. Follow ups with [redacted] have been accomplished and DD/P position should be forthcoming soon. 25X1
6. Project 53-6, CIA Regulation on Management Training. Draft of regulation in process of review by [redacted] 25X1
7. Project 53-13, Glossary of Intelligence Terminology. After extensive revision of the Foreword by DD/TR(G), all copy for revisions was delivered on 18 September to Chief, Editorial and Reproduction Staff, TAB. The printer has assured delivery in the week of 5 October. Changes suggested by several components of OCD are being followed up through conferences with TLO's [redacted] through whom they were received. 25X1
8. Project 53-41, Comparison between Training Requirements and Training Requests. In collaboration with Language-Area Division, the first report on the comparison between training requirements and training

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requests is in process of preparation. This is proving to be a fairly sizable job, but is now well under way. The report will cover the period 1 July to 1 September, FY 1954.

9. Project 53-49, Training for Emergency Officers. Plan and Procedure for training of Agency Emergency Officers in first aid, light rescue methods, and fire fighting is in process of development in coordination with [] of SO.

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